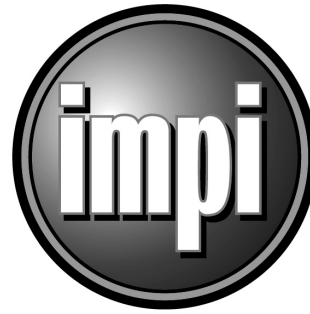


Finance Department
4 Dock Offices
Surrey Quays, London
SE16 2XU
Tel 0845 166 8066
Fax 0845 833 8060



Timesheet

Hospital / Employer		Employee / Contractor	
Contact Person		Week ending (Friday)	
Department		Dept Tel No	
Address		Dept Fax No	

	Date	Start Time	End Time	Break	Total
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
Other / Travel					
Total					

I certify that the attendance and the work of the above named person have been satisfactory and that no claim will be made against the Agency's invoice. I acknowledge that we accept your Terms and Conditions of Business.

Employer / Manager Authorised Signature

Employee / Contractor Signature

Name in BLOCKS

Date

White copy Return to Impi
Green copy Return to Impi

Pink copy Retained by Employee / Contractor
Blue copy Retained by Employer / Client

*Travel expenses (where applicable) claimed on a separate form